

THE NEW YORK PUBLIC LIBRARY
RARE BOOKS AND MANUSCRIPTS DIVISION
ACCESSION SHEET

Accession # 85 M 45

Location *Annex 26-a-5/6 (L)*
26-b/6 (L)

Title ENVIRONMENTAL ACTION COALITION. Records.

Approximate inclusive dates 1970-84 Bulk dates 1971-1979

Date of receipt May 29, 1985

Received from Environmental Action Coalition

Volume on arrival 16 RC, 1 pkg.

Number of boxes (after reboxing) 13 RC; charter case file

Condition Good

Restrictions None

Description SEE ATTACHED SHEET

Special Formats ☒ Photographs ☐ Maps ☒ Audio Tapes ☐ Films ☒ Graphics
☐ Artifacts ☐ Machine-readable records
☐ Other (list) Posters

Temporary catalog card added entries

Citizens' associations
Conservation of natural resources
Ecology
Education of children
Environmental protection
Photographs
Pollution
Posters
Refuse and refuse disposal
1951-1975
1976-

Accessioned by Melanie Yolles

Date June 1985

Description:

The Environmental Action Coalition is a non-profit citizens' association in New York City dedicated to expanding public awareness of environmental problems. It works to achieve this goal through consumer re-education, the development of an environmental education curriculum for schools, and the coordination of environmental protection and improvement projects with community groups, businesses, government, and the scientific community. Organized in 1970 as the New York Committee for Earth Day, the EAC presently has a staff of five and a membership of 1500. It focuses on the issues of recycling and solid waste disposal (including hazardous and toxic waste), urban forestry, water conservation, and environmental education. Among its activities the EAC produces educational materials for schools, provides speakers on environmental topics, holds teacher training workshops, and publishes Eco-News, the first environmental newsletter for children. It also publishes newsletters and leaflets for adults, maintains an environmental library of printed and audio-visual materials, organizes recycling centers and collections, sponsors the Youth Conservation Corps in city parks, monitors the city's waste disposal processes, and advises state and local government on environmental policy. The EAC has also sponsored several conferences, including "Defusing the Garbage Time-Bomb" (1978-79) and "Getting a Handle on the Bottle Bill" (1983).

The collection contains the records of the EAC from 1970 to 1979 with scattered materials from 1980 to the present. The records are divided into background information and publications, general records, and environmental education records. Box 1 contains background information on the EAC, statements of its goals and objectives, publicity fliers, and copies of EAC publications, including the newsletters Cycle and Eco-News. The general records consist of topical files arranged alphabetically. Included are Board of Directors meeting minutes, correspondence, and memoranda (1971-79), proposals with related correspondence and reports (1972-1979), and annual and status reports on EAC programs (1972-73). Among the grant proposals are extensive materials, including photographs, on the EAC and National Science Foundation sponsored conference series, "Defusing the Garbage Time-Bomb". The file "Personnel" contains staff correspondence and activity reports, including the correspondence of the executive director for 1977. The solid waste program records (1971-83) contain correspondence of the solid waste director, reference files on solid waste problems, reports on specific recycling and waste programs, and EAC testimony on these issues. The environmental education records contain correspondence (1971-80) of the public information and environmental education staff, records of speaking engagements at schools, questionnaires on use of the EAC library, printed educational materials on various topics (particularly street trees and urban forestry), and correspondence, clippings, promotional materials, and general business files (mailing lists, subscriptions, financial records) regarding the production of Eco-News. Finally, the collection contains notes and drafts of a 1978 study on Prospect Park, Brooklyn, printed material regarding the celebration of Sun Day, 1978, and EAC posters.

ENVIRONMENTAL ACTION COALITION

Container List

Box

- 1 Background information on EAC;
Publicity fliers and Publications, 1971-85

General Records

- 2 Annual Reports, 1972
Business Environmental Action Coalition Committee,
1972-73
Board Meetings, 1971-77
- 3 Conferences/Hearings, 1970-77
Fund Drives and Events, 1970-76
- 4 Funding - Proposals, 1970-77
Government, 1971-77
- 5-6 Grants, 1972-79
- 7 Interns, 1971-76
Issues, 1971-77
Other Groups, 1971-77
- 8 Other Groups, cont'd.
Personalities, 1971-76
Personnel, 1973-74; 1977
Status Reports, 1972-73
- (9) Solid Waste Programs, 1971-83
- 10-12 Environmental Education, 1971-80
- 13 Prospect Park Study, 1982
Sun Day, 1978

Charter
Case

Posters and oversize items

THE NEW YORK PUBLIC LIBRARY
RARE BOOKS AND MANUSCRIPTS DIVISION
ACCESSION SHEET

Accession # 86 M 63

Location Annex 26-a-5/6 (L)

26-b-1/2 (L)

Title ENVIRONMENTAL ACTION COALITION. RECORDS. ADDITIONS.

Approximate inclusive dates 1970-1985 Bulk dates 1977-1983

Date of receipt 8/1/86

Received from Environmental Action Coalition

Volume on arrival 12 RC

Number of boxes (after reboxing) 10 RC; 5 film cans in 1 RC

Condition good

Restrictions n.a.

Description This addition to the records of the Environmental Action Coalition doubles the size of the collection. The bulk of the new material documents the period 1977-1983. Since the two accessions overlap in both time period and content, they should be used together.

New material of particular note include chronological correspondence files, 1977-1983, containing predominantly outgoing letters of the Solid Waste Management Program Director, 1977-78 and the Executive Director, 1980-83; additional material on environmental education programs, particularly workshops on urban forestry; one linear foot of files relating to the administration of the National Science Foundation grant for the "Defusing the Garbage Time Bomb" conferences, 1977-78; extensive files on container laws, 1971-83, most notably the New York State "Bottle Bill; and a small amount of material on Earth Day, 1970, the EAC's first initiative. Other records include publicity material, some correspondence of the Public Information Officer, publications, clippings, two audio cassettes on resource recovery and waste reduction, and negative copies of films produced by the EAC. ~~Researchers wishing to view EAC films should contact the EAC office directly.~~ Researchers interested in films should also contact EAC directly regarding materials that are not part of this collection.

Special Formats ☒ Photographs ☐ Maps ☒ Audio Tapes ☒ Films ☐ Graphics
☐ Artifacts ☐ Machine-readable records
☐ Other (list) _____

Temporary catalog card added entries

Accessioned by Melanie Yolles

Date August 7, 1986

ENVIRONMENTAL ACTION COALITION

Container List

<u>Box</u>	<u>Contents</u>
	<u>General Records</u>
14	Chronological correspondence files, 1977 July-1978 Feb.; 1980 May-1983 December
	Alphabetical subject files, 1970-1983
15	A-Ins (except Grants and Fund Raising)
16	Int-W
	Grants (Environmental Protection Agency), 1975-1977
17	Grants (National Science Foundation), 1977-1978
18	Fund Raising, 1970-1976
	<u>Solid Waste Programs</u>
19	Hudson River/Reclamation Project Citizens' Advisory Committee, 1981-1982
	Container Law, 1971-1983
20	Container Law, 1971-1983
21-22	<u>Environmental Education, 1978-1983</u>
22	Background information on EAC; Publicity materials and publications; Correspondence of the Public Information Officer, 1976-1978 Clippings, 1970-1976
23 A & B	Motion picture film negatives (not for public use)

THE NEW YORK PUBLIC LIBRARY
RARE BOOKS AND MANUSCRIPTS DIVISION
ACCESSION SHEET

Accession # 89 M 79

Location 26-a-2/5 (L)

Title ENVIRONMENTAL ACTION COALITION. RECORDS. ADDITIONS.

Approximate inclusive dates 1970-1988

Date of receipt 9/11/89

Received from Environmental Action Coalition

Volume on arrival 7 cartons. 9 linear ft.

Number of boxes (after reboxing) 6 RC; 3 AB

Condition good

Restrictions n.a.

Description

see attached sheet

Special Formats ☒ Photographs ☐ Maps ☐ Audio Tapes ☐ Films ☐ Graphics
☐ Artifacts ☒ Machine-readable records
☐ Other (list) _____

Temporary catalog card added entries

Accessioned by MY

Date October 1989

Description

These additions to the records of the Environmental Action Coalition, 1970-1988, consist of Waste Management Program files 1980-1986, letters sent by Executive Director Nancy Wolf, 1986-87, and a small amount of material regarding the publication of Eco-News, 1977-86, tax and audit records, 1970-77, and miscellaneous and unsorted papers, 1984-1988 and undated.

The Waste Management Program files constitute the bulk of these additions. These files primarily document the EAC's participation in the establishment and implementation of recycling efforts in New York City. Included is correspondence of Program Directors James L. King, 1980-1983, and Ivan Braun, 1984-1985, and Recycling Coordinator Derrick Watson, 1982-1984. Significant among the files are a 1980 report on how to improve source separation in New York City, including surveys of recycling centers and market surveys of businesses which purchase or cart recycled material; volume reports from recycling centers, 1980-1983; 1984-85 Voluntary Recycling Centers planning grant files; and questionnaires completed during a 1986 survey of tenants of residential buildings participating in the Newspaper Recycling Program directed by the EAC under contract to the New York City Department of Sanitation. The papers contain correspondence, meeting minutes, reports and conference papers documenting the EAC relationships with the New York City and State governments, schools, community groups, and environmental activist organizations. Included are the NYC Department of Sanitation, NYS Department of Environmental Conservation, NYS Environmental Roundtable, NYS Legislative Committee on Solid Waste, East Harlem Council for Community Improvement, and the Fieldston School. In addition to recycling, there are files on hazardous and toxic waste (including the joint project of the EAC and the NYC School of Applied Sciences to produce a toxic and hazardous waste directory), the NYS Returnable Container Law, and the proposal for a resource recovery plant at the Brooklyn Navy Yard.

The papers also include a few files on resource recovery topics, 1971-77, some loose unsorted papers, 1984-88, and files of printed and near print material pertaining to a variety of environmental issues.

Environmental Action Coalition. Additions. 89 M 79

Container List

<u>Box</u>	<u>Contents</u>
24	Letters sent by Executive Director, Nancy Wolf, 1986-1987
25	WASTE MANAGEMENT PROGRAM FILES, 1980-1986 Correspondence of Waste Management Program Director, James L. King, 1980-1983 Correspondence of Recycling Coordinator, Derrick Watson, 1982-1984 Toxic Waste Newspaper Recycling Program survey, 1986
26	Source Separation Program report, 1980, and related files New York State Environmental Roundtable
27	Recycling, 1980-1983
28	Subject Files of Waste Management Director, Ivan Braun, 1984-1985, A - L
29	Subject Files of Waste Management Director, Ivan Braun, 1984-1985, N - V
30	<u>Eco-News</u> , 1977-80; 1985-86 Miscellaneous files, printed material, unsorted papers
31	Recycling/resource recovery files, 1971-77
32	Audits and tax records, 1970-1977

ENVIRONMENTAL ACTION COALITION. ADDITIONS. 92 M 53

I. Executive Director's Files (Boxes 32-35).

A. Board meeting files (including minutes, announcements, notes, etc.) of Executive Directors Seymour Josephson, 1977-78, and Nancy Wolf, 1978-80; 1981-1984.

B. Correspondence, chiefly outgoing, 1979-80; 1988-1992.

C. Records kept by Exec. Dir. Nancy Wolf in her capacity as Secretary of the Citizens Advisory Committee for Resource Recovery in Brooklyn, 1984-1985. Minutes, attendance records, reports, etc. of committee investigating the feasibility of a proposal for a garbage burning incinerator to be built on the site of the Brooklyn Navy Yard.

II. Proposals (Boxes 36-42).

Numbered files on EAC project ideas, funded and unfunded, 1979-1985 (see attached list of proposals).

III. Youth Conservation Corps (Boxes 43-47).

Records relating to EAC's participation in state and national programs employing youth in conservation projects, 1979-1985.

IV. Apartment House Recycling Project (Boxes 48-53)

Records documenting EAC's contract with the NYC Dept. of Sanitation to collect recyclable materials from NYC apartment buildings, 1985; 1987-1990. Includes correspondence, clippings, recycling instructional fliers, building fact sheets on potential recycling sites, DOS referrals, invoices, and collection statistics.

V. Conferences (Box 54)

Conferences sponsored by EAC, including "A Question of Power" (energy forum), 1980; New York's first "Urban Environmental Conference," 1979; and "Earth Day," 1980.

VI. Environmental Education (Boxes 55-58).

General files, 1972-1981, including curriculum materials, publications, teacher training workshops, requests for speakers and speaking engagement reports. Also copies and drafts of issues of Eco-News.

VII. Miscellany (Box 59).

Public service announcements, EAC publications, reports, urban forestry draft curriculum/text for Arbor Day, 1983.

VIII. Board of Directors Meeting Minutes, 1970. 1 volume.

ENVIRONMENTAL ACTION COALITION. ADDITIONS. 92 M 53

Container List

<u>Box</u>	<u>Contents</u>
Executive Director's Files	
32	Correspondence, 1979-1980; 1988-1992
33	Board Meetings, 1977-1980
34	Board Meetings, 1981-1984
35	Citizens Advisory Committee on Resource Recovery in Brooklyn, 1984-1985
Proposals (see attached list)	
36	1 - 3B
37	3C - 4
38	4 - 10
39	11 - 14
40	15 - 24
41	25 - 37
42	38 - 45
Youth Conservation Corps	
43	1979-1980
44	1981-1982
45	1983-1984
46	1984-1985
47	1985
Apartment House Recycling Project	
48-49	General files
50	Invoices sent to Department of Sanitation, 1985
51	1987-1988
52	1988-1989
53	1989-1990
54	Conferences
Environmental Education	
55-57	General files
58-59	<u>Eco-News</u>
60	Miscellaneous
1 volume	Board of Directors Meeting Minutes

Proposals

1. Community Planning Boards
- 1a. EPA Public Participation Proposal
- ?2. Energy Proposal
- ?2. Environmental Law curriculum book
3. South Bronx Proposal. Recycling Center and Environmental Education Program
 - 3a. NYS Dept. of Environmental Conservation Office of Urban Revitalization
 - 3b. Dept. of Energy
 - 3c. Dept. of Health, Education and Welfare
 - 3d. Dept. of Energy
 - 3e. State Revitalization Office
 - 3f. Proposal to Owens-Illinois et al.
4. Street Tree Care Proposal
5. National Center for Appropriate Technology (slide show)
6. NYC Recycling Consultant Contract
7. Urban Forestry Contract
8. Youth Conservation Corps
9. Long Island Outreach
10. US EPA Recycling Curriculum Distribution Proposal
11. EAC-Argonne Conference (NSF) Waste to Energy
12. Reynolds Recycling Dist. 9 South Bronx
13. Youth Conservation Corps intern, 1981
14. Urban Forestry Refunding
15. Dept. of Energy Mini Grant - Energy Workshops
16. Prospect Park Study
- 17.-18. (missing)

19. EPA Recycling slide show
20. EAC/ANJEC Hazardous Waste Proposal
21. NYC Energy Plan Public Participation
22. Recycling Coordinator
23. CHARAS/Loisaida/EAC Recycling Project, 1981
24. Sunset Park Recycling
25. Water Supply Education
26. EHCCI/EAC 1982
27. Fieldston School
28. Prospect Park - Further consulting
29. Greenwich 6/4/82
30. WE CARE ABOUT NEW YORK
31. Urban Forestry Workshops
32. Arbor Day, 1983
33. Recycling - "Bottle Bill"
34. Citizens Union
35. NYCSCA NYS Council on the Arts
36. (missing)
37. Environmental Education Advisory Council of NYC Computer proposal
38. Urban Forestry Curriculum
39. Resource Recovery
40. Development Proposal
41. Apartment House Newspaper Recycling, 1984 August -
42. EEAC Computer Proposal #2
43. (missing)
44. Education Projects, 1985
45. Statewide Recycling

THE NEW YORK PUBLIC LIBRARY
MANUSCRIPTS & ARCHIVES SECTION

ACCESSION RECORD

Accession Number 93 M 38
Title Environmental Action Coalition Records. Additions.
AH-Location 232-B-46
Approximate Inclusive Dates 1972-1992
Date of Receipt August 1993
Received From Environmental Action Coalition
(name & address)
Volume on Arrival 3 cartons (4 lin. ft.)
Number of Boxes (after reboxing) 7½ AB (3 lin. ft.)
Condition good
Restrictions n/a
Special Formats (list) poster

DESCRIPTION

These additions to the Environmental Action Coalition records include:

- I. Apartment House Recycling Project (Boxes 61-62)
Proposals, contracts, and invoices, 1984-1987, documenting EAC's contract with the NYC Dept. of Sanitation to collect newspaper and later, a variety of recyclable materials from NYC apartment buildings.
- II. Planning Services for Expansion of Voluntary Recycling Center Activities (Box 62)
Small file containing correspondence, invoices, and reports, 1985, regarding EAC's contract with the NYC Dept. of Sanitation's Office of Resource Recovery to prepare a plan "to strengthen and expand neighborhood based drop-off recycling centers."
- III. Institutional Office Paper Recycling Project (Boxes 62-63)
General files and invoices, 1990-1991, documenting EAC's contract with the NYC Dept. of Sanitation to collect and recycle office paper. The contract was cut at the end of FY 1991.

- IV. Fund Raising Files (Box 64)
Correspondence and general files regarding EAC's fund raising efforts, 1970-1993. Includes files on support received from Chemical Bank and Chase Manhattan Bank.
- V. Environmental Education (Boxes 65-67)
Files relating to the EAC newsletter Cycle, 1973-1992, instructional materials for teachers, some material relating to Eco-News, and miscellaneous environmental education topics.
- VI. Miscellany (Boxes 67-68)
Materials include membership letters, leaflets, papers on solid waste management topics, particularly PEP plastic containers.

Container List

- Box 61 Apartment House Recycling Project
 Proposals and contracts
 Invoices, 1984-1986
- Box 62 Invoices, 1986-1987
- Planning Services for Expansion of Voluntary Recycling
 Center Activities
- Institutional Office Paper Recycling Project
 General files
 Invoices, 1990 Feb. - June
- Box 63 Invoices, 1990 July - 1991 June
- Box 64 Fund Raising Files
- Box 65 Environmental Education Files
 Cycle, 1973; 1978-1986
- Box 66 Cycle, 1987-1988; 1990-1992
- Box 67 Unsorted files
- Miscellany
 Membership letters, leaflets, unsorted material
- Box 68 Plastic/Solid Waste
- Charter case Urban forestry poster

THE NEW YORK PUBLIC LIBRARY
MANUSCRIPTS & ARCHIVES SECTION

ACCESSION RECORD

Accession Number 94 M
Title Environmental Action Coalition Records. Additions.
Location
Approximate Inclusive Dates 1972-1992
Date of Receipt 2/14/94
Received From Environmental Action Coalition
(name & address)
Volume on Arrival 5 cartons
Number of Boxes (after reboxing) 11 AB (6 linear ft.)
Condition good, but many brittle carbon copies
Restrictions n/a
Special Formats (list)

DESCRIPTION

These additions to the Environmental Action Coalition Records include:

- I. Community Board Advisory Program (Box 69)
Files of Jean G. Morrison consisting of project proposals, correspondence, and reports, 1978-1980, documenting a one-year grant project to advise several New York City community boards on environmental issues and assist them with programs and planning.
- II. Citizens Advisory Committee on Resource Recovery in Brooklyn (Boxes 70-73) Files kept by EAC Exec. Director Nancy Wolf, 1981-1987, in her capacity as secretary of this citizens advisory committee which investigated the feasibility of a proposal for a garbage burning incinerator to be built on the site of the Brooklyn Navy Yard. Includes committee minutes, reports, correspondence, and testimony of committee members, consultants, and sanitation officials.

- III. Citizens Advisory Committee on Environmental Policy (Box 74)
Files of Nancy Wolf in her capacity as a member of this city-wide advisory board, and chair of its Hazardous Waste Subcommittee, 1982-1985. Includes correspondence, fliers, meeting summaries and minutes, memoranda, and copies of legislation.
- IV. Collision Course: Plastic Packaging vs. Solid Waste Solutions (Boxes 75-76) Typescript drafts, correspondence, supermarket surveys, and other supporting materials, 1988-1989, used to prepare this EAC research paper on the widespread use of plastic packaging and the urgent need for plastics recycling.
- V. Brooklyn Solid Waste Advisory Board (Box 77)
Files of Nancy Wolf in her capacity as chairman of this advisory board charged with assisting the Department of Sanitation, the community and other officials in the implementation of New York City's mandatory recycling program. Includes correspondence, meeting minutes, memoranda and testimony.
- VI. Correspondence of Executive Director, Nancy Wolf (Box 78)
Copies of outgoing letters, 1984-1985.
- VII. Miscellaneous (Box 79)
Copies of *Eco-News*, 1972-1979; *Cycle*, 1979-1992; New York ReLeaf information/press kit; papers of Tim Forker, Solid Waste Program Director regarding the Community Recycling Program, 1991-1992; the Right to Know law (toxic substances) and other items.

- III. Citizens Advisory Committee on Environmental Policy (Box 74)
Files of Nancy Wolf in her capacity as a member of this city-wide advisory board, and chair of its Hazardous Waste Subcommittee, 1982-1985. Includes correspondence, fliers, meeting summaries and minutes, memoranda, and copies of legislation.
- IV. Collision Course: Plastic Packaging vs. Solid Waste Solutions (Boxes 75-76) Typescript drafts, correspondence, supermarket surveys, and other supporting materials, 1988-1989, used to prepare this EAC research paper on the widespread use of plastic packaging and the urgent need for plastics recycling.
- V. Brooklyn Solid Waste Advisory Board (Box 77)
Files of Nancy Wolf in her capacity as chairman of this advisory board charged with assisting the Department of Sanitation, the community and other officials in the implementation of New York City's mandatory recycling program. Includes correspondence, meeting minutes, memoranda and testimony.
- VI. Correspondence of Executive Director, Nancy Wolf (Box 78)
Copies of outgoing letters, 1984-1985.
- VII. Miscellaneous (Box 79)
Copies of *Eco-News*, 1972-1979; *Cycle*, 1979-1992; New York ReLeaf information/press kit; papers of Tim Forker, Solid Waste Program Director regarding the Community Recycling Program, 1991-1992; the Right to Know law (toxic substances) and other items.

Scope and content note

The 1996 and 2001 additions to the Environmental Action Coalition records consist of office files, arranged alphabetically, spanning 1971-2001. There are extensive records and reports concerning the Apartment House Recycling Program and the Institutional Recycling Program, two of the earliest efforts at establishing organized recycling in New York City. In addition to general files on those programs, the collection includes records of participating buildings and organizations. Other files detail programs for plastic recycling and for the Land-Based Sludge Management Plan.

There are records of EAC fundraising events, as well as corporate sponsorships. Other organizational details are recorded in minutes of EAC board meetings, which are also contained in the records. The files include published versions and drafts of various editions of *Eco News*, as well as other EAC publications. The additions also contain alphabetized subject files, files from the office of Timothy Forker, Director of Outreach, and a small number of unsorted files. A set of alphabetical files of organizations is only partially complete, covering the latter half of the alphabet.

Container list

Apartment House Recycling Program, 1987-1991

General

- b.80 f.1 Apartment house report orders
- b.80 f.2 Building collection sheets
- b.80 f.3 Building contact log sheets
- b.80 f.4 Building fact sheet forms
- b.80 f.5 Building start-up log
- b.80 f.6 Carlino, Ken
- b.80 f.7 Collection forms
- b.80 f.8-9 Correspondence
- b.80 f.10 DOS contract revision
- b.80 f.11 DOS memos
- b.80 f.12 DOS narratives
- b.80 f.13 DOS report
- b.80 f.14 Equipment agreement
- b.80 f.15 Equipment forms
- b.80 f.16 Expense receipts and memos
- b.80 f.17 Hard copy entry
- b.80 f.18 Letter to buildings receiving money
- b.80 f.19 Memoranda
- b.80 f.20 Originals of forms and signs
- b.81 f.1 Payment to Carters
- b.81 f.2 Program building info
- b.81 f.3 Purchase orders and tax exempts
- b.81 f.4-6 R2B2 slips
- b.81 f.7 Recycling program equipment expense account
- b.81 f.8 Schmuck, Hans
- b.81 f.9 Weights

Reports

- b.82 f.1-5 AHRP reports
- b.83 f.1-3 AHRP reports
- b.83 f.4 AHRP statistics
- b.83 f.5 AHRP surveys

b.84 Board meeting minutes, 1996-2001

Eco News, 1971-1979

- b.85 f.1-8 Volume 2
- b.85 f.9-17 Volume 3
- b.86 f.1-9 Volume 4
- b.86 f.10-18 Volume 5
- b.86 f.19-25 Volume 6
- b.87 f.1-7 Volume 7
- b.87 f.8-12 Volume 8

Eco News, 1971-1979 (cont.)

- b.87 f.13-17 Volume 9
- b.87 f.18 Garbage Problems and Solutions, n.d.
- Forker, Timothy (Director of Outreach), 1988-1993
 - b.88 f.1 Consulting
 - b.88 f.2-4 Correspondence
 - b.88 f.5 Correspondence log
 - b.88 f.6 New York Prep letters to Alicia Fierer
 - b.88 f.7 RAP
 - b.88 f.8 Requests for battery paper
 - b.88 f.9 Unsorted

Fundraising, 1974-1996

Corporations, 1974-1993

- b.88 f.10 List
- b.89 f.1 Abraham & Straus
- b.89 f.2 ALCOA (Aluminum Company of America)
- b.89 f.3 Blyth, Eastman, Paine, Webber
- b.89 f.4 Citibank
- b.89 f.5 Dillon Read and Company
- b.89 f.6 E.F. Hutton and Company
- b.89 f.7-10 Garden State Paper Company
- b.89 f.11-12 Getty Synthetic Fuels
- b.89 f.13 Investment banking house consortium
- b.89 f.14 Irving Trust Company
- b.89 f.15 Metropolitan Life
- b.89 f.16 National West
- b.89 f.17 New York Daily News
- b.89 f.18 Prudential
- b.89 f.19 Wells Fargo

Events, 1979-1996

- b.90 f.1-21 1979-1987
- b.91 f.1-9 1988-1989
- b.92 f.1-11 1990-1996

Institutional Recycling Program, 1989-1991

General, 1989-1991

- b.93 f.1 Accounts
- b.93 f.2 Accounts receivable
- b.93 f.3 Action guide
- b.93 f.4 Attendance sheets
- b.93 f.5 Boxes

Institutional Recycling Program, 1989-1991 (cont.)

General, 1989-1991 (cont.)

b.93 f.6	Brochure
b.93 f.7	Building layout
b.93 f.8	Building materials
b.93 f.9	Collection logs
b.93 f.10	Computer
b.93 f.11	Conservatree
b.93 f.12	Contract
b.93 f.13	Contract modification
b.93 f.14	Draft materials
b.93 f.15-17	Earthworm
b.93 f.18	Forms
b.93 f.19	Fundraising
b.93 f.20	Graphic design
b.93 f.21	Memos
b.93 f.22	New York Telephone
b.94 f.1	Office paper proposal and contract info
b.94 f.2	Office paper recycling programs
b.94 f.3	Outreach and education materials
b.94 f.4	Outreach letters
b.94 f.5	Petty cash logs
b.94 f.6	Printers
b.94 f.7	Publications
b.94 f.8	Recycle signs
b.94 f.9	Referrals
b.94 f.10	Site contact list
b.94 f.11	Site progress log
b.94 f.12	Staff meeting notes
b.94 f.13	Tax exempt forms
b.94 f.14	Tonnage survey results
b.94 f.15	Trees
b.94 f.16	Waste composition questionnaire
b.94 f.17	Weekly work plan
b.94 f.18	Work log

Organizations, 1990-1991

General

b.95 f.1	Contacts
b.95 f.2	New contacts
b.95 f.3	Pre-pending
b.95 f.4	Rejections

Institutional Recycling Program, 1989-1991 (cont.)

Organizations, 1990-1991 (cont.)

General (cont.)

b.95 f.5	3 Park Avenue
b.95 f.6	40 Worth Street
b.95 f.7	55 West 125th Street
b.95 f.8	250 Broadway
b.95 f.9	270 Broadway
b.95 f.10	596 Broadway
b.95 f.11	625 Broadway
b.95 f.12	666 Broadway
b.95 f.13	729 7th Avenue
b.95 f.14	Adam Clayton Powell
b.95 f.15	American Bible Society and Jewish Museum
b.95 f.16	American Booksellers Association
b.95 f.17	American Civil Liberties Union
b.95 f.18	American Federation of the Arts
b.95 f.19	American Horse Show Association
b.95 f.20	American Museum of Natural History
b.95 f.21	American Society for the Prevention of Cruelty to Animals
b.95 f.22	Americas Society
b.95 f.23	Asia Society
b.95 f.24	Association of Computing Machinery
b.95 f.25	Barnard College
b.95 f.26	BEC
b.95 f.27	Beth Abraham Hospital
b.95 f.28	Beth Israel Hospital
b.95 f.29	Brooklyn Bureau of Community Services
b.95 f.30	Brooklyn-Caledonian Hospital
b.95 f.31-32	Brooklyn College
b.95 f.33	Brooklyn Development Center
b.96 f.1	Cardozo Law School
b.96 f.2	Catholic University
b.96 f.3	Children's Museum
b.96 f.4	Children's Television Workshop
b.96 f.5	Church Avenue Merchants Block Association
b.96 f.6	City University of New York Graduate Center
b.96 f.7	College Board
b.96 f.8	Columbia Presbyterian Medical Center
b.96 f.9	Columbia University
b.96 f.10	Columbia University Medical School
b.96 f.11	Community Hospital of Brooklyn

Institutional Recycling Program, 1989-1991 (cont.)

Organizations, 1990-1991 (cont.)

General (cont.)

b.96 f.12	Cooper Hewitt
b.96 f.13	Cornell University Medical School
b.96 f.14	Covenant House
b.96 f.15	Creedmoor Psychiatric Center
b.96 f.16	Empire Blue Cross
b.96 f.17	Family Youth Center
b.96 f.18	Fordham University
b.96 f.19	Fordham University Law School
b.96 f.20	Gay Men's Health Crisis
b.96 f.21	Gertz Plaza
b.96 f.22	Girl Scouts of America
b.96 f.23	Hospital for Joint Diseases
b.96 f.24	Hunter College
b.96 f.25	International Planned Parenthood
b.96 f.26	Jamaica Hospital
b.96 f.27	Jewish Association for Services for the Aged
b.96 f.28	Jewish Board of Family Services
b.96 f.29	Jewish Museum
b.96 f.30	Jewish Theological Seminary
b.96 f.31	Kingsborough Community College
b.96 f.32	Kirby Forensic Psychiatric Center
b.96 f.33	Legal Aid Society
b.96 f.34	Lehman College
b.96 f.35	Lexington School for the Deaf
b.96 f.36	Lighthouse for the Blind
b.96 f.37	Lincoln Center
b.96 f.38	Manhattan College
b.96 f.39	Marymount College
b.96 f.40	Methodist Hospital
b.96 f.41	Metropolitan Museum of Art
b.96 f.42	MCPC
b.96 f.43	Montefiore Medical Center
b.96 f.44	Mount Sinai Medical Center
b.96 f.45	MPC
b.96 f.46	Museum of Modern Art
b.97 f.1	National Aeronautics and Space Administration
b.97 f.2	New York Blood Center
b.97 f.3	New York City Technical College
b.97 f.4	New York Eye and Ear Infirmary

Institutional Recycling Program, 1989-1991 (cont.)

Organizations, 1990-1991 (cont.)

General (cont.)

b.97 f.5	New York Infirmary
b.97 f.6	New York Power Authority
b.97 f.7	New York Shakespeare Festival
b.97 f.8	New York State Urban Development Corporation
b.97 f.9	New York University Medical School
b.97 f.10	New York Urban Coalition
b.97 f.11	Northstar
b.97 f.12	Open Center
b.97 f.13	Our Lady of Mercy Medical Center
b.97 f.14	Pace University
b.97 f.15	Planned Parenthood
b.97 f.16	Population Council
b.97 f.17	Pratt Institute
b.97 f.18	Presbytery of New York City
b.97 f.19	Queens Children's Psychiatric Center
b.97 f.20	Queens College
b.97 f.21	Queens libraries
b.97 f.22	Red Cross
b.97 f.23	Riverside Church
b.97 f.24	Robert Sterling Clark Foundation
b.97 f.25	Rockefeller University
b.97 f.26	Russell Sage Foundation
b.97 f.27	Saint Mary's Hospital
b.97 f.28	Shield Institute
b.97 f.29	Sloan Kettering
b.97 f.30	South Street Seaport
b.97 f.31	State University of New York Downstate
b.97 f.32	Staten Island Psychiatric Center
b.97 f.33	Supreme Court of Kings County
b.97 f.34	Theater
b.97 f.35	Union Theological Seminary
b.97 f.36	United Nations
b.97 f.37	United States Navy Headquarters
b.97 f.38	United States Post Office
b.97 f.39	United States Tennis Association
b.97 f.40	Universities
b.97 f.41	University Application Processing Center
b.97 f.42	Village Nursing
b.97 f.43	Visions

Institutional Recycling Program, 1989-1991 (cont.)

Organizations, 1990-1991 (cont.)

General (cont.)

- b.97 f.44 Watchtower
- b.97 f.45 Whitney Museum of Art
- b.97 f.46 World Trade Center--Church Street
- b.97 f.47 Yeshiva University
- b.97 f.48 YWCA of Brooklyn
- b.98 Bronx Public Schools
- b.99 New York State

b.100-101 Land-Based Sludge Management Program, 1991-1993

Organizations (N-Z), 1971-1976

- b.102 f.1 Nassau County Environmental Management Council
- b.102 f.2 National Association for Environmental Education
- b.102 f.3 National Center for Voluntary Action
- b.102 f.4 National Clients Council
- b.102 f.5 National Parks and Conservation Association
- b.102 f.6 National Wildlife Federation
- b.102 f.7 Natural Attitude Toward Urban Recreational Environment (NATURE)
- b.102 f.8 Natural Resources Defense Council
- b.102 f.9 Neighborhood Environmental Action Team (NEAT)
- b.102 f.10 New Jersey groups
- b.102 f.11 New York Clearing House
- b.102 f.12 New York Public Interest Research Group
- b.102 f.13 New York State Action for Clean Air Committee
- b.102 f.14 Parks Council
- b.102 f.15 Planned Parenthood
- b.102 f.16 Pratt Center for Community Improvement
- b.102 f.17 Public Interest Campaign
- b.102 f.18 Queens Action for Clean Air
- b.102 f.19 Sanitation Community Council
- b.102 f.20 Scenic Hudson Preservation
- b.102 f.21 Scientists Institute for Public Information
- b.102 f.22 Shell Oil
- b.102 f.23 Sierra Club
- b.102 f.24 South Street Seaport Museum
- b.102 f.25 Staten Island Institute of Arts and Sciences
- b.102 f.26 The Resource Center for Environmental Education (TREE)
- b.102 f.27 Town-Village Aircraft Safety & Noise Abatement Committee
- b.102 f.28 Volunteers to Improve Third Avenue
- b.102 f.29 Wave Hill Center for Environmental Studies
- b.102 f.30 WE, Inc.

Organizations (N-Z), 1971-1976 (cont.)

b.102 f.31 Wilderness Society

b.102 f.32 Zero Population Growth

b.103-104 Plastic recycling, 1980-1993

Publications, 1974-1995

b.105 f.1-4 Contracts, 1974-1975, 1990

b.105 f.5-11 Publications, 1977-1995

b.106 f.1-4 Publications, 1979-1993

Subject files, 1978-2001

b.107 f.1 1987 July

b.107 f.2 Appropriate technology studies

b.107 f.3-6 Brooklyn Community Recycling Project

b.107 f.7 Coal cleaning

b.107 f.8 Conferences & fairs

b.107 f.9 Energy conservation

b.107 f.10 Environmental problems associated with R.R.

b.107 f.11 Future forums

b.107 f.12 Good wood

b.107 f.13 Green Star

b.107 f.14 Greening Gray Neighborhoods

b.108 f.1 Handi Van/Energy conservation

b.108 f.2 Keeping the Green Promise

b.108 f.3 Letters

b.108 f.4-11 Metro mining

b.108 f.12 Newsletters

b.108 f.13 Oil and waste oil

b.108 f.14 Olmsted, Frederick Law

b.108 f.15 Organizational assessment, 1996

Parks

b.109 f.1 New York City

b.109 f.2 Outside New York City

b.109 f.3-4 Radioactive waste

b.109 f.5 Reading curriculum materials

b.109 f.6 Recycling, resource recovery

b.109 f.7 School of Leadership in the Environment

b.110 f.1 Solar energy

b.110 f.2 Solar gardening

b.110 f.3 Supermarket survey

b.110 f.4 Synfuel tech

b.110 f.5 Toxics

Subject files, 1978-2001 (cont.)

- b.110 f.6 Tree curriculum, 1998
- b.111 f.1 Tree valuation
- b.111 f.2 Urban Energy Forum
- b.111 f.3 Urban Environmental Center proposal, 1980
- b.111 f.4 Water
- b.111 f.5 Water supply
- b.111 f.6 Weekly plan--environmental education
- b.111 f.7-11 Weekly reports, 1997-2001
- b.111 f.12 "Who Needs Trees?" / "Too Many Trees in the Trash"
- b.112 Unsorted files, 1979-1993