

**New York Public Library  
Humanities and Social Sciences Library  
Manuscripts And Archives Division**

**Jacob A. Riis Neighborhood Settlement  
Records 1891-1990**

**James Moske  
April 1997**

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## SUMMARY

Main Entry: Jacob A. Riis Neighborhood Settlement

Title: Records, 1891-1990

Size: 23 linear feet, 46 boxes

Source: Donated by Jacob A. Riis Neighborhood Settlement

Restrictions: None

Description: Records of a social settlement founded in 1891 on the Lower East Side of Manhattan by The King's Daughters, an organization of Episcopal church women, and Jacob A. Riis. Incorporated in 1898 as The King's Daughters Settlement, it was rededicated as Jacob A. Riis Neighborhood Settlement in 1901. In its early years the settlement sponsored clubs, classes, health care and summer camping. In 1942 the settlement collaborated with the New York City Board of Education to provide social services from a public school facility in the Bedford-Stuyvesant neighborhood of Brooklyn. Later that decade and during the 1950s the settlement developed programs for residents of public housing projects in Brooklyn, Harlem and Queens. Eventually all activities were consolidated at the New York City Housing Authority's Queensbridge Houses in Long Island City, Queens. During the 1990s programs included meals for senior citizens, youth counseling, tutoring and educational enrichment, athletics and summer camp. The records include annual reports, correspondence, financial records, membership lists, memos, minutes, news clippings, reports, photographs, and publications. They document the institution from its origins in the benevolent work of The King's Daughters and Jacob A. Riis during the 1890s, to its activities a century later providing social services to residents of the Queensbridge Houses. The records offer a unique view of the first wave of the settlement house movement in America, and document social conditions, demographic change, philanthropy and social welfare programs, as well as providing insight on the careers of such major Progressive-era reform figures as Jacob A. Riis and Theodore Roosevelt.

## **ACKNOWLEDGEMENTS**

The Jacob A. Riis Neighborhood Settlement Records were identified for preservation by the New York Public Library and the New York City Settlement House Records Survey of LaGuardia and Wagner Archives, LaGuardia Community College, The City University of New York. The LaGuardia and Wagner Archives survey was funded by a 1993-94 grant from the National Historical Publications and Records Commission. The survey was conducted by: Richard K. Lieberman, Director, LaGuardia and Wagner Archives; Sarah Lederman, Project Coordinator; and James Moske and Holly MacCammon, Project Archivists. Emily Marks and Suzy Edelstein of United Neighborhood Houses lent invaluable assistance to the project. Julius C. C. Edelstein provided guidance and inspiration to the project from its inception.

Donation of the records was coordinated by: Mimi Bowling, New York Public Library; Valerie Wingfield, New York Public Library; and William Newlin, Executive Director, Jacob A. Riis Neighborhood Settlement. The records were processed and this finding aid prepared by James Moske of LaGuardia and Wagner Archives, with funding from the National Endowment for the Humanities.

For further information on access to records at the New York Public Library, Manuscripts and Archives Division, see our web site at <http://www.nypl.org/research/chss/spe/rbk/mss.html>, or contact:

William Stingone, Curator of Manuscripts  
Manuscripts and Archives Division  
The New York Public Library  
Fifth Avenue and 42nd Street  
New York, NY 10018-2788  
Tel (212) 930-0804  
Fax (212) 302-4815  
e-mail [mssref@nypl.org](mailto:mssref@nypl.org)

For further information on Jacob A. Riis Neighborhood Settlement, please contact:

William Newlin, Executive Director  
Jacob A. Riis Neighborhood Settlement  
10-25 41 Avenue  
Long Island City, NY 11101  
Tel (212) 784-7447  
Fax (212) 784-1964

For further information on LaGuardia and Wagner Archives and the New York City Settlement House Records Preservation Project, please contact:

Richard K. Lieberman, Director  
LaGuardia and Wagner Archives  
LaGuardia Community College  
The City University of New York  
31-10 Thomson Avenue  
Long Island City, NY 11101  
Tel (718) 482-5065  
Fax (718) 482-5069  
e-mail [gqjlg@cunyvm.cuny.edu](mailto:gqjlg@cunyvm.cuny.edu)

## **HISTORY OF JACOB A. RIIS NEIGHBORHOOD SETTLEMENT**

During the late 19th and early 20th centuries the population of Manhattan's Lower East Side soared as tens of thousands of eastern European Jewish and Italian immigrants moved into the area's already crowded tenement buildings. These new immigrants found work in the garment industry, as pushcart vendors in the lively retail trade along Orchard and Grand Streets, and other trades. They established benevolent societies and fraternal organizations, joined local churches and synagogues, and participated in the thriving popular culture of the theaters and dance halls on 2nd Avenue and The Bowery. But flourishing alongside this working class culture were a host of urban problems. Poverty, hunger, disease, crime, decrepit housing and unsanitary streets were all pervasive on the Lower East Side. Such conditions dimmed the hopes of many immigrants. They also alarmed many wealthy and middle-class Americans who perceived in them threats to moral order, political stability and cultural progress. Early attempts to ameliorate conditions in a changing urban society included the creation of charity organizations, industrial training schools, and church missions.

In London, a similar increase in social problems led reformers in 1884 to establish the first settlement house, Toynbee Hall. The settlement model, originally distinguished by a commitment on the part of its college-educated volunteers to "settle" in working class communities in order to confront their problems first-hand and to contribute to the moral uplift of their neighbors, was quickly imported to the United States. In 1886 Stanton Coit, a devotee of Felix Adler's Ethical Culture movement and early observer of the experiment at Toynbee Hall, founded The Neighborhood Guild on Manhattan's Lower East Side. Over the next few decades scores of settlement houses were established in cities across the country, staffed largely by recent college graduates, many of them young women eager to take an active role in public life. American settlements sponsored such programs as kindergartens, day care, social clubs, health clinics, visiting nurses, summer camps, arts education and vocational training. They provided bases of operation for sociologists, journalists, and other researchers of urban conditions. Many settlements provided forums for public debate of political issues, and galvanized popular opinion in support of progressive social legislation. In addition, the settlement houses offered a setting where many religiously motivated people fulfilled callings to practice non-denominational social service.

During the late 1880s "The King's Daughters," an organization of Protestant Episcopal churchwomen, began missionary and benevolent work on New York's Lower East Side by distributing flowers to sick members of working class families. In 1890 The King's Daughters came into contact with prominent journalist and reformer Jacob A. Riis (1849-1914). Disturbed by the inadequacy of health care for immigrants, Riis inspired The King's Daughters to aid Board of Health doctors caring for the ill on the Lower East Side. Riis then continued to support The King's Daughters (later re-named the Tenement House Committee of the King's Daughters and Sons) as they broadened their efforts to improve social conditions by sponsoring a fresh air camp, kindergarten, sewing classes, mothers clubs and a penny provident bank. These activities were organized from rented rooms on Madison Street until 1897, when larger quarters were found at 48 Henry Street. A year later "King's Daughter's Settlement" was formally incorporated. Prominent supporters of the institution, which was re-dedicated in 1901 as "Jacob A. Riis Neighborhood Settlement," included Episcopal Bishop Henry Codman Potter, and Riis's personal friend Theodore Roosevelt. Riis himself continued his association with the settlement until his death in 1914. His widow, Mary Phillip Riis, and his son, Roger William Riis maintained the family connection for decades through their membership on the settlement's Board of Managers.

Under the leadership of such early Head Workers as Charlotte A. Waterbury, Eleanor J. Crawford, Alice C. Mayer, and Helen H. Jessup, settlement programs were expanded through the 1920s to include athletics, dramatics, lectures, citizenship classes, and the sponsorship of a neighborhood association. During the depression years of the 1930s the settlement's varied recreational, cultural and educational programs were continued with the assistance of staff paid by the federal Works Progress Administration. In 1942 the settlement began an innovative collaboration with the city Board of Education to provide social services to the growing African-American community in the Bedford-Stuyvesant section of Brooklyn. Soon after, the New York City Housing Authority (NYCHA) invited Jacob A. Riis Neighborhood Settlement to operate community centers in several low-income housing projects, including Marcy Houses, Brooklyn (1949); Queensbridge Houses, Queens (1950); Red Hook Houses, Brooklyn (1951); and Stephen Foster Houses, Harlem (1952). Programs at these sites included counseling, senior citizen groups, summer camping, arts and crafts, athletics, and day care. During this same period activities at Henry Street were curtailed, and eventually discontinued. The old settlement building was sold in 1952. Over the next several decades Jacob A. Riis Neighborhood Settlement concentrated all of its efforts at Queensbridge and Red Hook Houses, developing innovative programs in drug counseling, mental health and consumer protection. During the 1990s the settlement consolidated entirely at Queensbridge, where programs included meals for senior citizens, youth counseling, tutoring and educational enrichment, athletics, and summer camp.

## **SCOPE AND CONTENT NOTE**

The Jacob A. Riis Neighborhood Settlement House Records document the institution from its origins in the benevolent work of The Kings Daughters and Jacob Riis during the 1890s, to its activities a century later providing social services to residents of the Queensbridge Houses. The records offer a unique view of the first wave of the settlement house movement in America, and document social conditions, demographic change, philanthropy and social welfare programs, as well as providing insights on the careers of such major Progressive-era reform figures as Jacob A. Riis and Theodore Roosevelt. The date span of the records is from 1891 to 1990, with the heaviest concentration in the period from 1891-1950. The records include minutes, correspondence, financial ledgers and documents, membership lists, minutes, news clippings, photographs, printed matter, and reports.

The origins and early history of Jacob A. Riis Neighborhood Settlement are well documented by news clippings, printed matter, and annual reports contained in several fragile bound volumes included in Series V, including "King's Daughters Tenement House Chapter Notes, 1894-97"; "King's Daughters Settlement, The Jacob A. Riis Neighborhood Settlement Historical Notes, 1897-1901"; and "King's Daughters Settlement, The Jacob A. Riis Neighborhood Settlement Historical Notes, 1902-1909." These items are complemented by minutes included in Series III, including those of The King's Daughter's and Sons New York Tenement House Committee for years prior to formal incorporation of the settlement in 1898. Series I includes several items of early correspondence, primarily that of early Head Workers of the settlement relating to financial contributions, programs and activities and administrative matters. There are also several autographed letters of Jacob A. Riis, Mary Phillips Riis, and Roger William Riis. Settlement activities from the 1930s through the 1950s, including the development of programs in Brooklyn and Queens, are best documented by minutes and reports included in Series III. All of these records are complemented by photographs which show a variety of youth activities at Riis Settlement from the 1920s to the 1980s.



## **SERIES DESCRIPTIONS**

### **Series I - General Correspondence, 1891-1962, 4 linear feet (Boxes 1-8)**

Incoming and outgoing letters, principally those of settlement Head Workers, regarding settlement administration, finances, and programs. There are also several autographed letters of Jacob A. Riis, Mary Phillips Riis, and Roger William Riis, as well as autographed letters from Eleanor Roosevelt and Theodore Roosevelt. Several hundred fragile carbon copy letters in this series have been photocopied. For several years the photocopied letters have been separately foldered as noted in the Container List.

### **Series II - Administrative Files, 1894-1990, 2 linear feet (Boxes 8-12)**

Includes corporate certificates, news clippings, printed material, fundraising information, and materials from other settlement houses and social welfare institutions. Folders arranged alphabetically. Documents arranged chronologically.

### **Series III - Minutes and Reports, 1891-1976, 3 linear feet (Boxes 12-17)**

Includes annual reports, program reports, special committee reports, Board of Manager and executive committee minutes, King's Daughters Committee on Tenement House Work minutes, and King's Daughters and Sons New York Tenement House Chapter minutes. Folders arranged alphabetically. Documents arranged chronologically.

### **Series IV - Business and Financial Papers, 1898-1982, 2 linear feet (Boxes 18-22)**

Includes audit reports, bills and receipts, financial statements, real estate and insurance records, and legacies. Arranged alphabetically.

### **Series V - Account Books and Bound Records, 1894-1972, 11.5 linear feet (Boxes 23-45)**

Includes financial ledgers and miscellaneous account books, contribution lists, membership lists, Head Worker notebooks, and scrapbooks containing news clippings, annual reports and printed material. Arranged alphabetically by volume title.

### **Series VI - Photographs, 1930s-1980s, .5 linear feet (Box 46)**

Black and white and color photographs and negatives. Subjects include settlement staff and program participants, neighborhood scenes, and settlement buildings. Arranged alphabetically by subject.

## **NOTE ON PROVENANCE AND ARRANGEMENT**

In 1970 seven linear feet of records from Jacob A. Riis Neighborhood Settlement, dating from 1898-1962, were donated to the Manuscripts and Archives Division of the New York Public Library. These records were processed by John D. Stinson. In 1993 archivists from the New York Public Library and LaGuardia and Wagner Archives conducted follow-up surveys of the settlement's administrative offices and identified for preservation an additional twenty-one linear feet of records, dating from 1891-1990. The Jacob A. Riis Neighborhood Settlement Board of Managers donated these records to NYPL in March 1997. These records were integrated with the 1970 donation and the entire collection re-processed during March-April 1997 by James Moske of the LaGuardia and Wagner Archives New York City Settlement House Records Preservation Project.

For the most part, reprocessing consisted of the interfiling of folders from the 1997 donation into the five series determined in 1970. However, a few changes were made in series arrangement and description. The old "Miscellaneous Papers" series was renamed "Administrative Files" to better reflect its contents. One folder of photographs from the 1970 donation was removed from previous location in the "Miscellaneous Papers" series, and was integrated with prints and negatives included in the 1997 donation to create a new "Photographs" series. In addition, the entire collection was refoldered and reboxed. The processed collection measures 23 linear feet, contained in forty document cases and six flat storage boxes. All records are open to research use without restrictions.

Related collections at The New York Public Library, Manuscripts and Archives Division include the Jacob A. Riis Papers, and the Lillian Wald Papers.

## CONTAINER LIST

### SERIES I - GENERAL CORRESPONDENCE

<u>Box</u>	<u>Folder</u>	<u>Contents</u>
1	1	1891-93, nd
	2	1898-1906
	3	1907
	4	January-April 1908
	5	May-June 1908
	6	July-August 1908
	7	September-December 1908
	8	1909
	9	1910
	10	1911
2	1	January-May 1912
	2	June-December 1912
	3	1913
	4	1914
	5	1915
	6	1916
	7	1917
	8	1918
	9	Letters Received, January-June 1919
	10	Letters Received, July-August 1919
	11	Letters Received, October-December 1919
3	1	Letters Sent, January-September 1919
	2	Letters Sent, January-September 1919 (Photocopies)
	3	Letters Sent, October-November 1919
	4	Letters Sent, October-November 1919 (Photocopies)
	5	Letters Sent, December 1919

## **SERIES I - GENERAL CORRESPONDENCE**

<b><u>Box</u></b>	<b><u>Folder</u></b>	<b><u>Contents</u></b>
3	6	Letters Sent, December 1919 (Photocopies)
	7	Letters Received, January-February 1920
	8	Letters Received, March-April 1920
	9	Letters Received, May-June 1920
4	1	Letters Received, July-August 1920
	2	Letters Received, September-November 1920
	3	Letters Received, December 1920
	4	Letters Sent, January-March 1920
	5	Letters Sent, January-March 1920 (Photocopies)
	6	Letters Sent, April-June 1920
	7	Letters Sent, April-June 1920 (Photocopies)
	8	Letters Sent, July-November 1920
	9	Letters Sent, July-November 1920 (Photocopies)
5	1	Letters Sent, December 1920
	2	Letters Received, January-May 1921
	3	Letters Received, June-September 1921
	4	Letters Received, October-December 1921
	5	Letters Sent, January-June 1921
	6	Letters Sent, January-June 1921 (Photocopies)
	7	Letters Sent, July-October 1921
	8	Letters Sent, July-October 1921 (Photocopies)
6	1	Letters Sent, November-December 1921
	2	Letters Sent, November-December 1921 (Photocopies)
	3	Letters Received, January-March 1922
	4	Letters Received, April-December 1922
	5	Letters Sent, 1922
	6	Letters Sent, 1922 (Photocopies)

## **SERIES I - GENERAL CORRESPONDENCE**

<b><u>Box</u></b>	<b><u>Folder</u></b>	<b><u>Contents</u></b>
6	7	Letters Received, 1923
	8	Letters Sent, 1923
	9	Letters Received, 1924-29
7	1	Letters Sent, 1924-29
	2	1930
	3	1931
	4	1932
	5	1933-35
	6	1936-38
	7	1939
	8	1940
	9	1941
	10	Letters Received, 1942
	11	Letters Sent, 1942
8	1	1943
	2	1944-48
	3	1949
	4	1950-62
	5	nd
	6	Jacob Riis, 1902-14
	7	Theodore Roosevelt to Jacob Riis, 1903-12
	8	Mary Phillip Riis, 1907-51
	9	Roger William Riis, 1920-48 and nd

## **SERIES II - ADMINISTRATIVE FILES**

### **Box    Folder Contents**

8	10	Alumni Association of the Jacob A. Riis Settlement, 1938 and nd
	11	Attendance Records, 1920, 1937, 1939
	12	Beauty Clinic, 1939-40
	13	Benefits, 1935-46
	14	Brooklyn Branches- Annual and Monthly Reports, Minutes and Memoranda, 1941-42
	15	Annual and Monthly Reports, Minutes and Memoranda, 1943-52 and nd
9	1	Bedford Stuyvesant Neighborhood Council, 1939-43
	2	Brooklyn Neighborhood Houses Fund, nd
	3	Cadman Children's Center, 1943-45
	4	Fleet Street Community House, 1944-48
	5	Miscellany, nd
	6	Riis-Marcy Child Care Center, 1952-54
	7	Riis Red Hook Community Center, 1958 and nd
	8	Survey and Proposal, August 1941
	9	Survey of the Bedford Stuyvesant Area, 1938
	10	Calhoun Preventative Preschool Clinic, nd
	11	Certificates of Incorporation, 1899-1902
	12	Clubs of Riis House, 1923 and nd
	13	Constitution of the Jacob A. Riis Neighborhood Settlement, 1945
	14	Curry, Father James F., Controversy, 1903-08
	15	Educational Alliance Study, 1949
	16	Essay Contest for Children, nd
	17	Fiftieth Anniversary Celebration, 1938
	18	Foundation Grants, 1939-45 and nd
	19	Greater New York Fund, 1945-48

## **SERIES II - ADMINISTRATIVE FILES**

<b><u>Box</u></b>	<b><u>Folder</u></b>	<b><u>Contents</u></b>
9	20	Histories, nd
10	1	House Rules, ca. 1920s
	2	The King's Daughters and Sons, 1894-97
	3	Lists, Board and Staff, ca. 1902-20s
	4	Miscellaneous, ca. 1910s-30s
	5	Miscellaneous, ca. 1908-50s
	6	Miscellaneous, nd
	7	Motion Picture and Vaudeville Shows, 1909-10
	8	National Federation of Settlements, 1918-62
	9	New York City Housing Authority, 1949-64
	10	New York City Youth Board, 1949-54
	11	New York City Youth Board, Vouchers 1949-54
	12	News Clippings, 1949-90
	13	Printed Matter, Federated Boys' Clubs 1911
11	1	Printed Matter, Federated Boys' Clubs 1912
	2	Printed Matter, Federated Boys' Clubs 1913-15
	3	Printed Matter, Miscellaneous 1893-1917
	4	Printed Matter, Miscellaneous 1919-58
	5	Printed Matter, Promotional 1899-1989
	6	Printed Matter, Riis Clubs 1917-29
	7	Park Agreements, 1902-32
	8	People's University Extension Society, nd
	9	Queensbridge Community Center, 1950-62
12	1	Riis, Jacob A., Tribute to by Dr. Melvin H. Bernstein, 1953
	2	Stationery, nd
	3	Summer Camps, 1915-36
	4	United Neighborhood Houses, 1919-25

## **SERIES II - ADMINISTRATIVE FILES**

### **Box    Folder Contents**

12	5	United Neighborhood Houses, 1956-62 and nd
	6	War Time Settlement Work with Children, 1942
	7	Works Progress Administration, 1937-39

## **SERIES III - MINUTES AND REPORTS**

### **Box    Folder Contents**

12	8	Activities Report, 1928-29
	9	Annual Report, 1898-99
	10	Annual Reports, 1909-19
	11	Annual Reports, 1930-44
	12	Annual Reports, 1947-52
	13	Annual Reports, 1953-62
	14	Association of Neighborhood Workers, 1916
	15	The Block Organization, 1919
13	1	Board of Managers, 1898-1901
	2	Board of Managers, 1901-08
	3	Board of Managers, 1908-15
	4	Board of Managers, 1916-18
	5	Board of Managers, 1919-20
	6	Board of Managers, 1921
	7	Board of Managers, 1924-28
	8	Board of Managers, 1929-31
14	1	Board of Managers, 1932-34
	2	Board of Managers, 1935-39
	3	Board of Managers, 1940-42
	4	Board of Managers, 1943-45
	5	Board of Managers, 1946-49



### **SERIES III - MINUTES AND REPORTS**

<b><u>Box</u></b>	<b><u>Folder</u></b>	<b><u>Contents</u></b>
14	6	Board of Managers, 1950-51
	7	Board of Managers, Members 1969-76
	8	Board of Managers, nd and fragments
	9	Boy's Club Federation, 1917
	10	Boy's Department, 1904, 1920, 1936-37
	11	Bridge District Committee Council, 1919-20
	12	Children's Committee, ca. 1903-04
	13	Christodora House, 1948-49
	14	Classes Held at Riis House, 1904
	15	Club and Class Committee, 1916
15	1	Clubs, Director of, 1923-25
	2	Community Department, 1920
	3	Community Worker, 1919-20 and nd
	4	Crescent Club, 1915-17
	5	East Side Neighborhood Association, 1913
	6	Evening Classes at Jacob A. Riis Settlement, 1904
	7	Executive Committee, 1897-1900
	8	Executive Committee, 1900-01
	9	Executive Committee, 1902-04 and nd
	10	Executive Committee, 1902-11
16	1	Executive Committee, 1911-14
	2	Executive Council, 1916-17
	3	Finance Committee, ca. 1903-04
	4	Fresh Air Committee, ca. 1903-04, 1910-11
	5	Gambling, Investigation of, 1906, 1912
	6	Gangs, 1949-52
	7	Girls' Department, 1920, 1936-37 and nd

### **SERIES III - MINUTES AND REPORTS**

#### **Box   Folder   Contents**

16	8	Harlem Committee Meeting, 1941
	9	Hearing Re: Charges Brought by Members Against the Administration of Riis House, 1940
	10	House Committee, ca. 1902-06
	11	Intermediate Group, 1940
	12	King's Daughters Committee on Tenement House Work, 1891
	13	King's Daughters and Sons New York Tenement House Chapter, 1892-95
	14	King's Daughters and Sons New York Tenement House Chapter, 1895-98
	15	Library Committee, ca. 1897-1904
	16	Men and Boys, Committee on Work for, ca. 1903-04
	17	Miscellaneous, 1930s-50s and nd
	18	Neighbors Union, 1920
	19	Nominating Committee, ca. 1903-04
17	1	Penny Club, nd
	2	Press Committee, ca. 1904
	3	Programs of Activities, 1914-40 and nd
	4	Recreation, Indoor, 1917
	5	Relief Committee, ca. 1904-06
	6	Riis House Council, 1915-18
	7	Riis Neighborhood Settlement House, Analysis of the Functions, Growth and Future of, 1931
	8	Sales Committee, 1904
	9	Senior House Council, 1922-23 and nd
	10	Settlement Houses, Reports on Visits to, 1917
	11	Social Service Department, 1934-45
	12	Social Work, Committee for, nd
	13	Special Committee to Survey and Evaluate the Work of Riis House, 1950

### **SERIES III - MINUTES AND REPORTS**

#### **Box    Folder Contents**

17	14	Staff Meetings, 1923-27
	15	Stephen Foster Houses Center, 1952-53
	16	Vacations and Holidays, Special Committee on, 1903
	17	Women's Work, Committee on, ca. 1903

### **SERIES IV - BUSINESS AND FINANCIAL PAPERS**

#### **Box    Folder Contents**

18	1	Audit Reports, 1909, 1911-13
	2	Audit Reports, 1914-18
	3	Audit Reports, 1919-22
	4	Audit Reports, 1923-26
	5	Audit Reports, 1927-32
	6	Audit Reports, 1937-45
19	1	Bank Records, 1905-83
	2	Bills and Receipts, 1898-1916
	3	Bills and Receipts, 1916-17
	4	Bills and Receipts, 1916-17
	5	Bills and Receipts, 1916-17
	6	Bills and Receipts, 1918-45
20	1	Bills and Receipts, 1944-45
	2	Bills and Receipts, 1944-45
	3	Bills and Receipts, 1944-45
	4	Bills and Receipts, 1944-45
	5	Bills and Receipts, 1956-62
21	1	Budgets, 1937-46
	2	Financial Statements, Reports and Memoranda, 1904-20

#### **SERIES IV - BUSINESS AND FINANCIAL PAPERS**

<b><u>Box</u></b>	<b><u>Folder</u></b>	<b><u>Contents</u></b>
21	3	Financial Statements, Reports and Memoranda, 1921-45 and nd
	4	Form Letter Appeals, 1914-19
	5	Form Letter Appeals, 1920-51 and nd
	6	Insurance Policies, 1901-82
	7	Lake Placid Company, 1916-56
	8	Legacies, 1914-33
	9	Legacies, 1947-68
22	1	Miscellaneous Papers, 1917-73 and nd
	2	Real Estate, 1911-27
	3	Real Estate, 1931-52
	4	Salaries, 1911, 1920, 1931

#### **SERIES V - ACCOUNT BOOKS AND BOUND RECORDS**

<b><u>Box</u></b>	<b><u>Volume</u></b>	<b><u>Contents</u></b>
23	1	Appeal Letters, Records of Responses to, 1914-18
	2	Camp Register: Rosters of children, dates of arrival and departure, fees paid, ca. 1919
		Visitor's Register, Jacob A. Riis Fresh Air Home, 1902-03 (Signed by Theodore Roosevelt on August 12, 1903)
	3	Cash Book (Expenses), October 1906-March 1910
	4	Cash Book, 1907-10
24	1	Cash Book, 1910-12
	2	Cash Book, 1912-14
25	1	Cash Book, 1914-17
	2	Cash Book, 1917-19
26	1	Cash Book (Club Dues), September 1912-August 1914

## **SERIES V - ACCOUNT BOOKS AND BOUND RECORDS**

<b><u>Box</u></b>	<b><u>Volume</u></b>	<b><u>Contents</u></b>
26	2	Cash Book (Club Dues), September 1914-June 1917
	3	Cash Book (Expenses), December 1921-August 1925
	4	Cash Book (Office Account), 1910-13
27	1	Check Book, 1951
	2	Check Book, 1951-53
	3	Check Book, 1951-53
	4	Check Book, 1952-53
	5	Check Book, 1952-54
	6	Check Book, 1953-54
	7	Check Book, 1953-54
	8	Check Book, 1953-56
28	1	Club Account Ledger, 1906-14
	2	Club Account Ledger, 1914-15
	3	Club Account Ledger, 1917-19
	4	Club Account Ledger, 1922
29	1	Club Members, nd
	2	Club Members, 1911
	3	Club Members, 1912
	4	Club Members, 1912-13
	5	Club Members, 1914-15
30	1	Club Members, 1915-16
	2	Club Members, 1917
	3	Club Members, 1917
	4	Club Members, ca. 1918
31	1	Contributions, ca. 1906-16
	2	Contributions, 1921-24
	3	Contributions, 1924-27

## **SERIES V - ACCOUNT BOOKS AND BOUND RECORDS**

<b><u>Box</u></b>	<b><u>Volume</u></b>	<b><u>Contents</u></b>
31	4	Contributions, 1925
32	1	Contributions, 1927
	2	Contributions, June 1930-May 1933
	3	Contributions, 1933-37
33	1	Contributions, 1937-42
	2	Contributions, 1950-53
	3	Contributions, 1963-72
34	1	Disbursements, October 1918-March 1919 Contributions, October 1918-September 1921
	2	Disbursements, October 1918-April 1925
	3	Disbursements, October 1919-December 1921
35	1	Disbursements, 1925-34
	2	Disbursements, February 1929-September 1932
	3	Donations, 1906-1917
36	1	Expenditures, 1909-15
	2	Expense Register, January 1937-October 1941
	3	Fifth Avenue Bank Account, 1907-10
	4	Fresh Air Home, Miscellaneous Accounts, 1905-06
	5	Fresh Air Home, Miscellaneous Accounts, 1907-08
37	1	Fresh Air Parties-Record of Outings and Picnics, 1916-21
	2	Fresh Air Records-Miscellaneous Accounts, Rosters of Children Sponsored for Summer Camps and Outings, 1908-10
	3	General Ledger, 1912-17
38	1	General Ledger, 1932-39
	2	General Ledger, 1939-43
	3	Headworker's Notebook, 1900-08
	4	Headworker's Notebook, 1909-14

## **SERIES V - ACCOUNT BOOKS AND BOUND RECORDS**

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39	1	King's Daughters Tenement House Chapter Notes, 1894-97 (FRAGILE)
	2	King's Daughters Settlement, The Jacob A. Riis Neighborhood Settlement Historical Notes, 1897-1901 (FRAGILE)
40	1	King's Daughters Settlement, The Jacob A. Riis Neighborhood Settlement Historical Notes, 1902-1909 (FRAGILE)
41	1	Index of Contributors to Riis House, nd
	2	Journal, 1920 Cash Book, 1922-23 Club Accounts, nd
	3	Membership List, nd
	4	Money Receipts, 1909-10
	5	Money Receipts, 1909-12
42	1	Money Receipts, August 1912-December 1913
	2	Money Receipts, January 1914-August 1915
	3	Money Receipts, August 1915-December 1918
43	1	Neighbors Union of the Sea and Land House and Jacob A. Riis House Treasurer's Book, 1919-20
	2	Notes, 1914
	3	Petty Cash, 1913-19
	4	Petty Cash, 1919-22
44	1	Petty Cash, November 1927-June 1933
	2	Petty Cash, July 1933-February 1938
	3	Petty Cash, March 1938-August 1940
	4	Receipts and Disbursements, July 1927-August 1942
	5	Special Accounts, October 1906-May 1908
45	1	Summer Camps and Fresh Air Placements, 1911-15
	2	Twin Island, 1904-13
	3	Twin Island Notes, 1910-15

**SERIES V - ACCOUNT BOOKS AND BOUND RECORDS**

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45	4	Valentine Mothers Club, 1905-15
	5	Visitor's Register, May 20, 1940
	6	Weekend Excursions, 1918

**SERIES VI - PHOTOGRAPHS**

<b><u>Box</u></b>	<b><u>Folder</u></b>	<b><u>Contents</u></b>
46	1	Athletics, ca. 1930s-50s
	2	Barn Dance at Riis Queensbridge, ca. 1950
	3	Brooklyn Branches, ca. 1940s-50s
	4	Christmas, 1950s
	5	Dramatics, 1930s-50s
	6	Halloween Parties, 1950s
	7	Miscellaneous, 1920s-80s
	8	Miscellaneous Color Prints, ca. 1970s
	9	Music and Dance, ca. 1940s-60s
	10	Negatives, 35mm Color, ca. 1970s
	11	Printed Matter, ca. 1940s-60s