



The New York Public Library
Schomburg Center for Research in Black Culture,
Manuscripts, Archives and Rare Books Division

Guide to the

Howard Memorial Fund records

1945-1990

Sc MG 615

Summary

Creator: Howard Memorial Fund (New York, N.Y.)

Title: Howard Memorial Fund records

Date: 1945-1990

Size: 6 linear feet (6 record cartons)

Source: Gift, Howard Memorial Fund, Elizabeth Stubbs, 1997

Abstract: The Howard Memorial Fund Records document the efforts of this organization to provide financial assistance to college students in the metropolitan New York area. There are four series: Board of Directors Files, Scholarship Committee, Correspondence and Financial Records. The Board of Directors series consists of files of the board's semi-annual meetings and the annual membership meetings, 1947-1987. These files contain a great amount of financial information including lists of awardees and the amounts granted, along with reports of the Finance and Scholarship Committees. Requests for aid and reports from Harlem's St. Philip's Community Youth Center for its summer camp program can be found here. There is also correspondence between the secretary-treasurer and the board of directors and members of the Fund concerning its operation, 1958-1965.

Access: Some collections held by the Manuscripts, Archives and Rare Books Division of the Schomburg Center for Research in Black Culture are held off-site and must be requested in advance. Please check the collection records in **the NYPL's online catalog** for detailed location information. To request access to materials in the Manuscripts, Archives and Rare Books Division, please visit: http://archives.nypl.org/scm/request_access

Conditions Governing Access:

Students' application files are restricted for 100 years from the year of creation.

Researchers must sign confidentiality form for access.

Preferred citation: [Item], Howard Memorial Fund records, Sc MG 615, Schomburg Center for Research in Black Culture, Manuscripts, Archives and Rare Books Division, The New York Public

Library

Related Materials:

Also located at; Manuscripts, Archives and Rare Books Division, Schomburg Center for Research in Black Culture

Creator History

The Howard Memorial Fund grew out of the Brooklyn Colored Orphanage Asylum (1868). The name of the institution was changed to the Howard Orphanage and Industrial School in 1912 and closed six years later. Funds from a bequest made it possible for the establishment, in 1946, of a scholarship fund to provide assistance to black students between the ages of fourteen and twenty years who resided on Long Island, Queens and Brooklyn. The scholarship was to be used to prepare the students for a vocation or to secure preliminary education leading to vocational training. Most of the recipients were youngsters under the care of social agencies who needed help to continue their senior year in high school.

In later years the Fund has focused on aiding students seeking undergraduate college degrees, rather than high school diplomas. In keeping with its historic mission, priority is given to black students who are orphans, in foster care, or otherwise have an economically disadvantaged background.

Scope and Content Note

The Howard Memorial Fund Records document the efforts of this organization to provide financial assistance to college students in the metropolitan New York area. There are four series: Board of Directors Files, Scholarship Committee, Correspondence and Financial Records. The Board of Directors series consists of files of the board's semi-annual meetings and the annual membership meetings, 1947-1987. These files contain a great amount of financial information including lists of awardees and the amounts granted, along with reports of the Finance and Scholarship Committees. Requests for aid and reports from Harlem's St. Philip's Community Youth Center for its summer camp program can be found here. There is also correspondence between the secretary-treasurer and the board of directors and members of the Fund concerning its operation, 1958-1965.

Student centered files in the Scholarship Committee series include applications to the Howard Memorial Fund that discuss the students' educational, employment and financial background, family members living at home, and letters of recommendation, 1986-1987. Other student files consist of several folders of inquiries, 1987-1990; these are categorized by possible grantees, ineligible and rejects. There are copies of the letters from the Scholarship Committee informing applicants of their awards, 1968-1986; as well as a small number of letters from the applicants discussing their financial situation, and in some instances the colleges they are attending is mentioned.

The balance of the collection consists of financial records such as check stub books (1962-1976), accounting statements and tax forms (1961-1978), and cash and cash receipt books (1945-1976).

Arrangement: Collection organized into four series: I. Board of Directors Files; II. Scholarship Committee; III. Correspondence; IV. Financial Records

Key Terms

Subjects

African American students -- New York (State)

African Americans -- Education (Higher)

African Americans -- Scholarships, fellowships, etc

Names

Howard Memorial Fund (New York, N.Y.)