



The New York Public Library  
New York Public Library Archives

Guide to the

**Municipal Reference Library records**

1911-1970

MssArc 5839

Compiled by Jim Moske; machine readable finding aid created by FAKER.

## Summary

**Creator:** Municipal Reference and Research Center (New York, N.Y.)

**Title:** Municipal Reference Library records

**Date:** 1911-1970

**Size:** 1 linear foot (3 boxes)

**Source:** Transferred from Office of Branch Libraries.

**Abstract:** Correspondence, publications and administrative files documenting activity of Municipal Reference Library and Municipal Archives and Records Center, administered by The New York Public Library from 1913-1968.

**Access:** Advance notice required.

**Physical Location:** RG 8

**Conditions Governing Access:**

Box 3 is closed to research.

**Preferred citation:** Municipal Reference Library Records, Manuscripts and Archives Division, The New York Public Library.

**Language of the Material:** English

**Processing note:** Compiled by Jim Moske; machine readable finding aid created by FAKER.

## Creator History

The Municipal Reference Library, created in 1913 as a New York City agency, was incorporated into The New York Public Library in 1914. The Library maintained a collection of official reports and publications of New York City, and provided general reference services to government agencies and the public. Under the leadership of Rebecca Rankin, the library was instrumental in establishing a Municipal Archives and Records Center for the City in 1952. In 1969 the Municipal Reference Library

was transferred back to the City of New York.

### **Scope and Content Note**

Correspondence, publications and administrative files documenting activity of Municipal Reference Library and Municipal Archives and Records Center during the period of their operation by The New York Public Library.

### **Key Terms**

#### **Subjects**

Libraries -- New York (State) -- New York  
Municipal reference libraries -- New York (State) -- New York  
Public libraries -- New York (State) -- New York

#### **Names**

Municipal Reference and Research Center (New York, N.Y.)  
New York (N.Y.). Municipal Archives and Records Center

## Container List

### Municipal Reference Library Records 1911-1970

- b. 1 f. 1 Anniversaries - Fifteenth 1928
- b. 1 f. 2 Anniversaries - Fiftieth 1963
- b. 1 f. 3 Applicants 1913
- b. 1 f. 4 Chief Medical Examiners Library 1960-1963
- b. 1 f. 5 City Planning and Housing Library - Accession List #19 1963
- b. 1 f. 6 Classification of City Documents 1916
- b. 1 f. 7 General 1919-1970
- b. 1 f. 8 New York City Housing Authority; City Planning Commission 1960-1962
- b. 1 f. 9 News Clippings 1911-1923
- b. 1 f. 10 *Notes* 1937-1968
- b. 1 f. 11 *Notes - Memos* 1962-1964
- b. 1 f. 12 Public Health Library 1916, 1960-1962
- b. 1 f. 13 Reading List 1959
- b. 1 f. 14 Transfer to New York City 1968
- b. 2 f. 1 Municipal Archives and Records Center - Budget - J. Brody 1963-1967
- b. 2 f. 2 Municipal Archives and Records Center - Chronology n.d.
- b. 2 f. 3 Municipal Archives and Records Center - Equipment and Materials n.d.
- b. 2 f. 4 Municipal Archives and Records Center - General 1961-1968
- b. 2 f. 5 Municipal Archives and Records Center - Mayor's Municipal Archives Committee 1952
- b. 2 f. 6 Municipal Archives and Records Center - Mayor's Task Force on Municipal Archives (Morris Report) 1966
- b. 2 f. 7 Municipal Archives and Records Center - News Clippings n.d.
- b. 2 f. 8 Municipal Archives and Records Center - Records Management Program 1964-1967
- b. 2 f. 9 Municipal Archives and Records Center - Rogers Report 1960
- b. 2 f. 10 Municipal Archives and Records Center - Site Acquisition 1964-1967
- b. 2 f. 11 Municipal Archives and Records Center - Transfer to New York City 1967-1968
- b. 3 Municipal Archives and Records Center - Personnel n.d.  
Closed to research.