



The New York Public Library  
New York Public Library Archives

Guide to the  
**Benjamin Adams records**  
1909-1918  
MssArc 5560

## Summary

**Creator:** New York Public Library. Branch Libraries. Director's Office

**Title:** Benjamin Adams records

**Date:** 1909-1918

**Size:** .33 linear feet (1 box)

**Source:** Transferred from Office of Branch Libraries.

**Abstract:** Memoranda, correspondence and files concerning administration of the Branch Libraries of The New York Public Library from 1909-1918.

**Access:** Advance notice required.

**Physical Location:** RG 8

**Preferred citation:** Benjamin Adams Records, Manuscripts and Archives Division, The New York Public Library.

**Processing note:** Compiled Jim Moske; machine readable finding aid created by FAKER.

## Creator History

Benjamin Adams was Chief of The New York Public Library Circulation Department (renamed the Branch Libraries in 1966) from 1909-1918. He had served as Assistant Chief since 1904, and prior to that worked for the Brooklyn Public Library.

## Scope and Content Note

Records consist of memoranda, correspondence and files concerning sites for the construction of branch libraries, probationers, book stock and other administrative matters.

## Key Terms

**Subjects**

Branch libraries -- New York (State) -- New York  
Libraries -- New York (State) -- New York  
Public libraries -- New York (State) -- New York

**Names**

New York Public Library. Branch Libraries. Director's Office  
Adams, Benjamin  
New York Public Library. Circulation Department. Chief

## Container List

### Benjamin Adams Records 1909-1918

- b. 1 f. 1 Circulation Department Directory 1918
- b. 1 f. 2 Memorandum on Branch Library Sites 1911
- b. 1 f. 3 New York City - Board of Estimate. Analysis of the Funds of the New York, Brooklyn and Queens Borough Public Libraries 1916
- b. 1 f. 4 Personnel - Statement Concerning Grade D 1911
- b. 1 f. 5 Probationers 1911-1914
- b. 1 f. 6 Rules and Instructions for Branch Librarians and Assistants 1913-1917
- b. 1 f. 7 Scheme of Library Service 1911-1918
- b. 1 f. 8 Tentative Standard Specifications for the Library Group of the Educational Service ca. 1917