



The New York Public Library Manuscripts and Archives Division

Guide to the

New York Library Club records

1885-2002

MssCol 2180

Summary

Creator: New York Library Club

Title: New York Library Club records

Date: 1885-2002

Size: 9.66 linear feet (23 boxes)

Source: Gift of the New York Library Club, 1996-2010.

Abstract: The New York Library Club was founded at Columbia College in 1885 by Melvil Dewey for the purpose of promoting libraries and librarianship in New York City and its environs. The collection dates from 1885 to 2002 and contains administrative material, including meeting minutes, correspondence, financial records, and membership and programming materials.

Preferred citation: New York Library Club records, Manuscripts and Archives Division, The New York Public Library.

Processing note: This collection was reprocessed with the integration of additions in 2011 by L. Reyman. Additional materials were integrated into the collection by Robyn Hjerstad, 2015.

Creator History

The New York Library Club was founded at Columbia College in 1885 by Melvil Dewey for the purpose of promoting libraries and librarianship in metropolitan New York City. The club's activities have included general meetings with guest speakers, panel discussions with librarian professionals, field trips, banquets and as scholarship sponsors. The club also publishes a newsletter called *Bulletin* and a yearly *Manual*. Membership is for all those interested in the profession. The club has no permanent headquarters.

Scope and Content Note

The collection consists of administrative records. These include meeting minutes, correspondence,

newsletters and manuals, programming material, and financial records.

Key Terms

Genre/Physical Characteristic

Audio cassettes
Audio tapes
Meeting Minutes
Photographs

Occupations

Librarians

Subjects

Libraries -- History -- New York (State)
Libraries -- Societies, etc. -- New York (State) -- New York
Library science -- Scholarships, fellowships, etc.

Names

Baker, John P., 1933-2002
Birnbaum, Henry
Doares, Juanita
Estes, Rice
Goodrich, Francis L. D.
Grant, Mary McNierney.
Hopkins, Loda M.
Humphrey, James, 1939-
Kreissman, Bern
McCombs, Nelson W.
O'Brien, Katherine L.
Ostvold, Harold
Whitten, Joseph N.

Container List

Series I: Meeting Agendas and Minutes 1910-1991 (5 boxes)

Series I contains meeting agendas and minutes. Records include the club council, executive and other committees and the general meeting. Some of the early minutes have been bound.

- b. 1 f. 1 1910-1916
Bound copies.
- b. 1 f. 2 1910-1922
Bound copies.
- b. 2 f. 1 1922-1928
Bound copies.
- b. 2 f. 2 Executive committee minutes 1928-1952
Bound copies.
- b. 2 f. 3 Council minutes 1928-1952
Bound copies.
- b. 2 f. 4 1931-1952
Bound copies.
- b. 3 f. 1 1941-1942
- b. 3 f. 2 1954-1957
- b. 3 f. 3 1958-1964
- b. 3 f. 4-5 1961-1966
- b. 3 f. 6 1961-1962
- b. 3 f. 7 1962-1963
- b. 3 f. 8 1966-1967
- b. 3 f. 9-10 1967-1968
- b. 4 f. 1 1967-1969
- b. 4 f. 2 1969-1970
- b. 4 f. 3 1970-1973
- b. 4 f. 4 1972
- b. 4 f. 5 1973-1977
- b. 4 f. 6 1978-1979
- b. 4 f. 7 1980-1981
- b. 4 f. 8 1982-1983
- b. 5 f. 1 1984-1985
- b. 5 f. 2 1986-1987
- b. 5 f. 3 1986-1988
- b. 5 f. 4 1989-1990
- b. 5 f. 5 1990-1991
- b. 5 f. 6 1991

Series II: Membership material 1891-1996 (4 boxes)

Membership material, including the constitution and by-laws, the annual membership directory and the annual *Manual* are held in Series II. The *Manual* was a bound pamphlet that contained the constitution and by-laws, officers and members and information pertinent to the profession. Also included here are records about recruitment, dues, and other items pertaining to membership.

Series II: Membership material (cont.)

Constitution and by-laws

b. 5 f. 7	1891
b. 5 f. 8	1946
b. 5 f. 9	1962-1963
b. 5 f. 10	1964-1965
b. 6 f. 1	1968
b. 6 f. 2-3	1979

Directory

b. 6 f. 4	1891
b. 6 f. 5	1894
b. 6 f. 6	1959-1960
b. 6 f. 7	1970
b. 6 f. 8	1985

Manual

b. 6 f. 9	1894
b. 6 f. 10	1897
b. 6 f. 11	1902
b. 6 f. 12	1907
b. 6 f. 13	1913
b. 6 f. 14	1922
b. 7 f. 1	1931
b. 7 f. 2	1936
b. 7 f. 3	1946
b. 7 f. 4	1955
b. 7 f. 5	1900-1909
b. 7 f. 6	1910-1919
b. 7 f. 7	1930-1939
b. 7 f. 8	1940-1949
b. 7 f. 9	1950-1959
b. 7 f. 10	1960-1969
b. 7 f. 11	1960-1965
b. 7 f. 12	1962
b. 7 f. 13	1962-1963
b. 7 f. 14	1963-1964
b. 8 f. 1	1965-1966
b. 8 f. 2	1966-1967
b. 8 f. 3	1967
b. 8 f. 4	1967-1968
b. 8 f. 5	1968-1969
b. 8 f. 6	1970
b. 8 f. 7	1970-1979

Series II: Membership material (cont.)

- b. 8 f. 8 1971
- b. 8 f. 9 1972-1973
- b. 8 f. 10 1973
- b. 8 f. 11 1974
- b. 8 f. 12 1975
- b. 8 f. 13 1976
- b. 9 f. 1 1977
- b. 9 f. 2 1978
- b. 9 f. 3 1980
- b. 9 f. 4 1983-1984
- b. 9 f. 5 1985
- b. 9 f. 6 1986
- b. 9 f. 7 1985-1987
- b. 9 f. 8 1987-1988
- b. 9 f. 9 1988
- b. 9 f. 10 1989
- b. 9 f. 11 1990-1995
- b. 9 f. 12 1990-1992
- b. 9 f. 13 1992-1993
- b. 9 f. 14 1995-1996

Series III: Programming 1885-1990 (7 boxes)

This series contains material about the programming committee of the Club. There is information about speakers, trips, the annual banquet, the Centennial Celebration in 1985, publicity, and the annual scholarship.

- b. 10 f. 1 Announcements 1896-1925
Annual Dinner and Banquet
- b. 10 f. 2-3 1885-1910
- b. 10 f. 4 1925-1940
- b. 10 f. 5 1973
- b. 10 f. 6 1986
- b. 10 f. 7 1989
- Bulletin*
- b. 10 f. 8 1912-1915
- b. 10 f. 9 1935-1939
- b. 10 f. 10 1940-1944
- b. 10 f. 11 1945-1949
- b. 10 f. 12 1950-1959
- b. 10 f. 13 1960-1964
- b. 11 f. 1 1962-1963
- b. 11 f. 2 1965-1969
- b. 11 f. 3 1970-1979
- b. 11 f. 4 1978-1979

Series III: Programming (cont.)

Bulletin (cont.)

- b. 11 f. 5 1979-1980
- b. 11 f. 6 1980-1989
- b. 11 f. 7 1990
- Centennial Celebration
- b. 11 f. 8 Background material 1985
- b. 11 f. 9-11 Banquet 1985
 - b. 12 f. 1 Cocktail party 1985
- b. 12 f. 2-4 Committee work 1985
 - b. 12 f. 5 Donations 1985
- b. 12 f. 6-7 Finances 1985
 - b. 12 f. 8 Historical material 1985
- b. 13 f. 1 Master file 1985
 - b. 13 f. 2 Minutes 1985
 - b. 13 f. 3 Notes 1985
- b. 13 f. 4-5 Quilt 1985
 - b. 13 f. 6 Parties 1985
 - b. 13 f. 7 Photographs and slides 1985
 - b. 13 f. 8 Proclamations 1985
 - b. 13 f. 9 Program 1985
- b. 14 f. 1 Program 1985
 - b. 14 f. 2 Publicity
 - b. 14 f. 3 Symposium
- b. 14 f. 4-5 1985
 - b. 14 f. 6 Charter flights 1962-1964
 - b. 14 f. 7 Cuba 1978
 - b. 14 f. 8 *Encyclopedia of Library and Information Science* 1974
 - b. 14 f. 9 Field trips 1965-1973
- b. 14 f. 10 Library visits 1991-1992
 - b. 15 f. 1 Miscellaneous 1916-1967
 - b. 15 f. 2 Photographs and negatives undated
 - b. 15 f. 3 Possible speakers 1966-1968
- b. 15 f. 4-12 Program Committee 1967-1988
 - b. 15 f. 13 Program planning 1989
- b. 16 f. 1-2 Publicity Committee 1973-1986
 - Spring tour 1974
 - Scholarships
- b. 16 f. 3-4 1962-1963
 - b. 16 f. 5 1964
 - b. 16 f. 6 1965
 - b. 16 f. 7 1966-1968
- b. 17 f. 1 1969-1971

Series III: Programming (cont.)
Scholarships (cont.)

- b. 17 f. 2 1984-1985
- b. 17 f. 3 1986

Series IV: Correspondence 1936-1992 (2 boxes)

Series IV contains general correspondence between the Presidents and members as well as people outside of the club. It is arranged chronologically.

- b. 17 f. 4 1936-1939
- b. 17 f. 5 1938-1942
- b. 17 f. 6 1945-1946
- b. 17 f. 7 1950-1955
- b. 17 f. 8 1962
- b. 17 f. 9 1963
- b. 17 f. 10 1963-1964
- b. 17 f. 11-12 1964-1965
- b. 17 f. 13 1966
- b. 17 f. 14 1967
- b. 17 f. 15 1967-1968
- b. 18 f. 1 1969-1970
- b. 18 f. 2 1970-1978
- b. 18 f. 3 1979
- b. 18 f. 4 1984-1985
- b. 18 f. 5 1987
- b. 18 f. 6 1989
- b. 18 f. 7 1990-1991
- b. 18 f. 8 1992
- b. 18 f. 9 unsorted

Series V: Financial material 1922-1991 (3 boxes)

This series is composed of financial material such as statements, budgets, receipt and expenditures. Some of the early material includes ledgers and bound material.

- b. 18 f. 10 Accounts 1961, 1972
 - Budget
- b. 18 f. 11 1977-1978
- b. 18 f. 12 1983-1985
- b. 18 f. 13 1983-1987
 - Cash receipts and expenditures
 - Bound copies.
- b. 19 f. 1 1922-1931
- b. 19 f. 2 1931-1939
- b. 19 f. 3 Chase Manhattan 1970
- b. 19 f. 4 Finances 1985
 - Fundraising
- b. 19 f. 5 1970-1975
- b. 19 f. 6 1985

Series V: Financial material (cont.)
Fundraising (cont.)

- b. 19 f. 7 1991
- b. 19 f. 8 General Fund 1977-1980
- b. 20 f. 1 Receipts record 1940-1946
Bound copy.
- b. 20 f. 2 Summary statements 1972-1973
- b. 20 f. 3 Tax exempt status 1990
- b. 20 f. 4-5 Treasurer's book 1901-1910
Bound copies.
Treasurer's report
- b. 20 f. 6 1915-1956
- b. 20 f. 7 1960-1962
- b. 20 f. 8 1985
- b. 20 f. 9 1991

Series VI: 2015 Additions 1968-2002 (3 boxes)

This series is comprised of materials that were integrated into the collection in 2015, including correspondence; membership and event planning documentation; notes; and financial records. The files primarily date between 1994 and 2002, with one binder of material containing correspondence, meeting minutes, and other documents dating from 1968 to 1983.

- b. 21 f. 1-10 1968-1997
- b. 22 f. 1-11 1997-2002
- b. 23 f. 1-11 Financial Records 1981-1996